



Missing Children Chief Executive Officer Seminar Application

This 2-day Course is specifically for **Police Chiefs, Sheriffs, 9-1-1 Call Center Directors or Clearinghouse Managers**. If you are a Chief, Sheriff, 9-1-1 Call Center Director or Clearinghouse Manager and are interested in attending this seminar, please fill out the information below and fax or email the completed form to **(703) 224-2125** or **jrletc@ncmec.org**. Please indicate your first and second choice of training dates. Attendance is extremely limited and sessions fill up quickly. We will acknowledge your request within two weeks.

Approximately eight weeks prior to the course date, accepted applicants will receive a formal invitation by email. This invitation will have registration and reservation instructions. Should you require assistance or additional information, please contact Kimberly Glotzbach, NCMEC Training Coordinator at (703) 837-6253 or via email at kglotzbach@ncmec.org.

Applicant Title and Name: _____

Department Name: _____

Agency ORI: _____

Street Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Work Phone: _____ **ext:** _____ **Email:** _____

Cell Phone: _____ **Fax:** _____

Do you currently have a Missing Child Policy in place? Yes ____ No ____

What is the population of your jurisdiction? _____

How many sworn officers are in your agency? _____

Please indicate your first and second choice of training dates:

1st Choice: _____ **2nd Choice:** _____

Federal Employees Only - You Must Complete This Section:

Federal Applicant approved for attendance. Travel and related expenses, if provided by NCMEC, are not reimbursable under Federal Guidelines.

Applicant Signature

Supervisor Name (print)

Supervisor Signature